

CITY OF FRANKFORT KENTUCKY



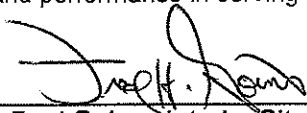
2011-2012 BUDGET EXECUTIVE SUMMARY

TO: Citizens of Frankfort
FROM: City Manager
DATE: 6/28/2011
SUBJECT: 2011-2012 Budget Message

This document represents the Board of Commissioners' approved 2011-2012 Adopted General Fund and Sewer Fund Budgets totaling \$56,973,255.

- I. **General Fund**
Expenditures total \$31,162,392 an increase of 3.42% percent more than the prior year's original appropriation of \$30,133,000. Major elements incorporated in this year's budget are:
 1. Funding of the debt service payment on the \$10M bond issue for the public safety building.
- II. **Sewer Funds**
 1. Operation of Maintenance Fund Expenditures are set at \$5,033,490 for 2011-2012, as compared to \$5,027,600 for 2010-2011.
 2. Replacement/Capital Fund Expenditures are budgeted at \$20,252,373 for 2011-2012, compared to \$9,295,668 for 2010-11. The Replacement includes grant expenditures for various Capital Projects for 2011-12.
 3. Sewer Lateral Fund Expenditures are budgeted at \$525,000 for 2011-2012, compared to the same for 2010-2011.
 4. The 2010 Sewer Bond Fund has been expended. Note that the budget expenditures for the Bond Fund for 2010-11 was \$6,688,755

Members of the Board of Commissioners wish to thank the city for their support of this budget and to thank the city's employees for their dedication and performance in serving the citizens of Frankfort.


Fred Goins, Interim City Manager

**CITY OF FRANKFORT
CITY MANAGER FORM OF GOVERNMENT
2011-12**

LEGISLATIVE

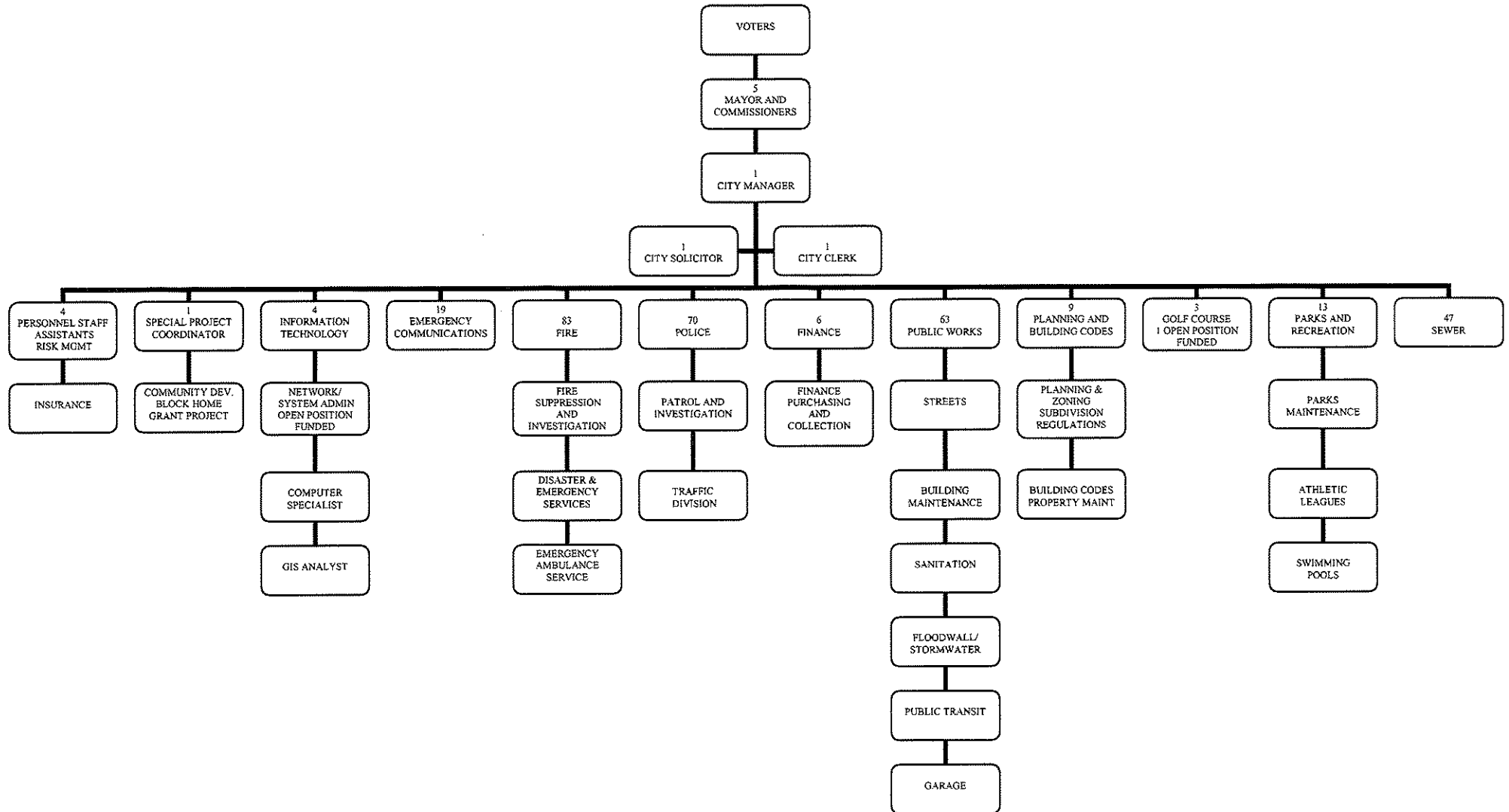
**MAYOR - GIPPY GRAHAM
MAYOR PRO-TEM - SELLUS WILDER
COMMISSIONER - KATIE FLYNN HEDDEN
COMMISSIONER - MICHAEL F. TURNER
COMMISSIONER - WILLIAM I MAY JR**

ADMINISTRATIVE

**INTERIM CITY MANAGER - FRED GOINS
CITY CLERK - RAMONA NEWMAN
CITY SOLICITOR - ROBERT MOORE
HUMAN RESOURCES - RANDY DONAHUE
INFO TECHNOLOGY - JULSUN PACHECO
COMMUNICATIONS-911 - DARYL HENSLEY
FINANCE - STEVE DAWSON
POLICE - WALTER WILHOITE
FIRE - WALLACE POSSICH
PUBLIC WORKS - JEFF HACKBART
PLANNING - GARY MULLER
PARKS & RECREATION - JIM PARRISH/ JIM MCCARTY
SEWER - WILLIAM SCALF**

CITY OF FRANKFORT ORGANIZATION STRUCTURE

5 ELECTED OFFICIALS
325 BUDGETED REGULAR FULL-TIME EMPLOYEES
(INCLUDES 6 OPEN FUNDED POSITIONS AND
9 OPEN UNFUNDED POSITIONS)



CITY OF FRANKFORT
SUMMARY OF REVENUE AND EXPENDITURES
2011-12

ESTIMATED OPENING BALANCE JULY 1, 2011	8,961,078
PLUS: ESTIMATED REVENUES	<u>30,912,500</u>
TOTAL FUNDS AVAILABLE	39,873,578
LESS: ESTIMATED EXPENDITURES	31,162,392
PLUS: ESTIMATED HIRING FREEZE	<u>250,000</u>
EXCESS RECEIPTS (DEFICIT)	108
ESTIMATED CLOSING BALANCE JUNE 30, 2012	<u><u>8,961,186</u></u>

CITY OF FRANKFORT
2011-12 REVENUE ESTIMATES

REVENUE CLASSIFICATIONS	ACTUAL REVENUE 2009-10	ESTIMATED REVENUE 2010-11	BUDGET 2010-11	PROPOSED BUDGET 2011-12	BUDGET INCREASE (DECREASE)
PRIOR YEAR TAXES	126,885	50,000	55,000	50,000	(5,000)
CURRENT YEAR TAXES	2,968,515	2,970,000	3,070,000	3,090,000	20,000
MOTOR VEHICLE TAXES	331,763	290,000	310,000	290,000	(20,000)
BANK AND INSURANCE TAXES	165,929	165,000	165,000	165,000	-
FRANCHISE AND IN LIEU OF TAX	58,587	45,000	45,000	45,000	-
PENALTY INTEREST, DISCOUNT	38,538	30,000	30,000	30,000	-
COLLECTION FEES	12,823	15,500	12,000	15,500	3,500
DISCOUNT FEES	(50,174)	(50,000)	(50,000)	(50,000)	-
INSURANCE PREMIUM TAXES	3,669,260	3,625,000	3,700,000	3,700,000	-
OCCUPATIONAL WITHHOLDING TAXES 1.75%	8,022,190	8,250,000	7,900,000	8,250,000	350,000
STATE OCCUPATIONAL WITHHOLDING TAXES 1.75%	7,428,235	7,450,000	7,250,000	7,470,000	220,000
BUSINESS TAX 1.75%	1,525,822	1,460,000	1,460,000	1,520,000	60,000
REGULATORY FEES	86,870	65,000	70,000	65,000	(5,000)
PENALTY & INTEREST	58,949	50,000	50,000	50,000	-
ATTORNEY FEES	1,936	-	-	-	-
BASE COURT REVENUE	36,660	50,000	50,000	50,000	-
PARKING VIOLATION	10,055	12,000	12,000	12,000	-
ELECTRICAL INSPECTIONS	74,781	20,000	45,000	20,000	(25,000)
PARADE PERMITS	1,255	1,000	-	1,000	1,000
BUILDING PERMITS	39,044	15,000	35,000	27,000	(8,000)
RECREATION FEES	87,260	90,000	90,000	90,000	-
HOUSING INSPECTION	10,788	10,000	10,000	10,000	-
GOLF COURSE RECEIPTS	218,917	220,000	220,000	220,000	-
SWIMMING POOL RECEIPTS	57,772	50,000	50,000	50,000	-
SWIMMING POOL CONCESSIONS	28,839	30,000	30,000	30,000	-
BALL FIELD CONCESSIONS	38,835	45,000	45,000	45,000	-
GOLF CART RENTALS	163,893	175,000	175,000	175,000	-
PARKING LOT #2-ST. CLAIR STREET	-	-	-	-	-
PARKING LOT #3-SULLIVAN SQUARE	2,439	(12,000)	-	(12,000)	(12,000)
POLICE & FIRE INCENTIVES	580,378	600,000	600,000	600,000	-
PLANT BOARD PARTICIPATION	134,007	114,000	134,000	114,000	(20,000)
CITY & COUNTY SHARED SERVICES	492,333	500,000	500,000	500,000	-
STATE PARTICIPATION	196,068	195,000	195,000	195,000	-
GRANTS & AID	277,113	145,000	10,000	10,000	-
BUILDING RENTALS	(2,250)	-	5,000	-	(5,000)
TOWER RENTALS	81,253	60,000	60,000	60,000	-
MISCELLANEOUS	40,487	50,000	50,000	50,000	-
RECYCLING	83,504	100,000	100,000	100,000	-
E911 COMMUNICATIONS	300,000	300,000	300,000	300,000	-
SALES OF SURPLUS PROPERTY	216,801	75,000	100,000	75,000	(25,000)
AMBULANCE	1,609,557	1,750,000	1,600,000	1,750,000	150,000
PUBLIC TRANSIT	461,843	550,000	550,000	700,000	150,000
PUBLIC TRANSIT AID	-	-	-	-	-
PUBLIC TRANSIT PARAPLEGICS	-	-	-	-	-
INTEREST INCOME	369,428	200,000	200,000	200,000	-
SEWER ALLOCATION FEE	300,000	300,000	300,000	300,000	-
GARBAGE COLLECTION FEE	561,660	550,000	600,000	550,000	(50,000)
TOTAL	30,918,848	30,610,500	30,133,000	30,912,500	779,500
OPENING BALANCE	-	-	-	-	-
LONGEVITY PHASE-OUT	-	-	-	-	-
HIRING FREEZE	-	-	-	250,000	250,000
TOTAL BALANCE	30,918,848	30,610,500	30,133,000	31,162,500	1,029,500

**CITY OF FRANKFORT
2011-12 EXPENDITURES SUMMARY**

	ACTUAL EXPENDITURES 2009-10	ESTIMATED EXPENDITURES 2010-11	BUDGET 2010-11	PROPOSED BUDGET 2011-12	BUDGET INCREASE (DECREASE) 2011-12
DEPARTMENT					
CITY COMMISSION	484,170	514,724	511,893	505,411	(6,482)
CITY MANAGER	882,717	829,933	810,852	835,226	24,374
IT	454,325	444,349	454,532	479,326	24,794
COMMUNICATIONS	917,202	899,878	912,699	934,393	21,694
PUBLIC SAFETY					
DISASTER & EMERGENCY SERVICES	162,922	144,835	159,190	160,423	1,233
EMERGENCY MEDICAL SERVICES	2,722,440	2,757,843	2,837,369	2,931,864	94,495
FIRE	4,155,882	4,302,522	4,223,054	4,419,861	196,807
POLICE	5,340,458	5,236,060	5,309,026	5,715,957	406,931
POLICE TRAFFIC	8,748	9,700	10,765	10,873	108
TOTAL	12,390,450	12,450,960	12,539,404	13,238,977	699,573
FINANCE & INSURANCE	4,950,085	4,875,559	4,646,327	4,684,159	37,832
PUBLIC WORKS					
PUBLIC WORKS (ADMINISTRATION)	222,149	265,036	295,318	300,040	4,722
MAINTENANCE (STREETS)	1,035,528	1,133,119	1,053,028	1,083,542	30,514
GARAGE	397,025	387,029	452,645	476,459	23,814
BUILDINGS	370,160	425,469	493,369	435,889	(57,480)
SANITATION	1,172,712	1,362,961	1,444,640	1,443,691	(949)
FLOODWALL/ STORMWATER	715,025	787,010	817,510	830,842	13,332
PUBLIC TRANSIT	885,097	1,007,441	892,341	1,080,947	188,606
TOTAL	4,797,696	5,368,065	5,448,851	5,651,410	202,559
PLANNING & BUILDING CODES	634,999	666,361	691,124	712,772	21,648
JUNIPER HILL GOLF COURSE	728,492	735,096	738,090	723,000	(15,090)
RECREATION					
PARKS, RECREATION, & HISTORIC SITES	1,218,026	1,178,037	1,181,690	1,195,395	13,705
PARKS SPORTS	281,010	307,609	315,854	317,685	1,831
SWIMMING POOLS	260,091	245,135	249,175	250,790	1,615
RIVERVIEW PARK	129,345	157,145	158,645	159,607	962
LAKEVIEW PARK	26,278	28,152	32,477	34,845	2,368
FORT HILL PARK	243,654	253,181	262,851	266,412	3,561
FORESTRY	73,163	80,137	80,707	81,828	1,121
COVE SPRING	47,304	45,091	46,370	46,517	147
TOTAL	2,278,871	2,294,487	2,327,769	2,353,078	25,309
CAPITAL IMPROVEMENTS	1,124,036	1,051,459	1,051,459	1,044,640	(6,819)
RESERVE FOR CONTINGENCY	38,075	-	-	-	-
GRAND TOTAL	29,681,118	30,130,871	30,133,000	31,162,393	1,029,393

MUNICIPAL SEWER DEPARTMENT
"OPERATIONS & MAINTENANCE"
SUMMARY OF REVENUE AND EXPENSES
2011-12

ESTIMATED OPENING BALANCE JULY 1, 2011	2,446,952
PLUS: ESTIMATED REVENUES	<u>4,680,000</u>
TOTAL AVAILABLE	7,126,952
LESS: ESTIMATED EXPENDITURES	<u>5,033,490</u>
ESTIMATED CLOSING BALANCE JUNE 30, 2012	<u><u>2,093,462</u></u>

Capital of Kentucky

68 - SEWER O & M Department					
EXPENDITURE CLASS	ACTUAL EXPENDITURES 2009-10	ESTIMATED EXPENDITURES 2010-11	BUDGET APPROPRIATIONS 2010-11	PROPOSED BUDGET 2011-12	BUDGET INCREASE (DECREASE) 2011-12
Personnel Services	1,756,172	1,862,064	2,000,000	2,018,000	18,000
Employee Benefits	646,566	780,357	717,600	837,990	120,390
Contractual Services	1,341,159	1,511,267	1,715,500	1,546,500	(169,000)
Materials & Supplies	371,080	428,750	520,000	556,000	36,000
Other Expenses	37,613	51,000	74,500	75,000	500
Equipment	0	-	-	-	-
TOTALS	\$ 4,152,590	\$ 4,633,438	\$ 5,027,600	\$ 5,033,490	5,890
GOALS & OBJECTIVES: <ol style="list-style-type: none"> 1.) BEST UTILIZATION OF EXTERNAL RESOURCES TO PERFORM JOBS & FUNCTIONS MORE EFFECTIVELY AND EFFICIENTLY. 2.) PLAN FOR ADEQUATE CAPACITY ALLOCATIONS WITHIN THE COLLECTION SYSTEM TO SUPPORT GROWTH WITHIN OUR SERVICE AREA. 3.) MAINTAIN A DIVERSIFIED AND WELL-TRAINED WORK FORCE. 4.) FINALIZE DEVELOPMENT AND MAINTAIN COMPREHENSIVE MAPPING OF THE COLLECTION SYSTEM. 5.) MAINTAIN CONSTRUCTION STANDARDS AND EVALUATE ANNUALLY FOR ADHERENCE WITH CHANGES IN CONSTRUCTION TECHNIQUES AND TECHNOLOGIES. 6.) UPDATE LOCAL SEWER ORDINANCES AND PRETREATMENT REGULATIONS AND/OR POLICIES AS APPROPRIATE. 7.) FOCUS ON MEETING REQUIREMENTS OF CONSENT JUDGMENT BY EXECUTING PROJECTS IN A COST EFFECTIVE AND TIMELY MANNER. 8.) CONTINUE TO WORK TOWARDS REDUCING ENERGY CONSUMPTION WITHIN THE DEPARTMENT. <p style="text-align: center;">2011 -12 SEWER FUND</p>					

MUNICIPAL SEWER DEPARTMENT
"REPLACEMENT ACCOUNTS"
SUMMARY OF REVENUE AND EXPENSES

2011-12

ESTIMATED OPENING BALANCE JULY 1, 2011	15,453,292
PLUS: ESTIMATED REVENUES	<u>5,531,090</u>
TOTAL AVAILABLE	20,984,382
LESS: ESTIMATED EXPENDITURES	<u>20,252,373</u>
ESTIMATED CLOSING BALANCE JUNE 30, 2012	<u><u>732,009</u></u>

Capital of Kentucky

68-SEWER REPLACEMENT Department					
EXPENDITURE CLASS	ACTUAL EXPENDITURES 2009-10	ESTIMATED EXPENDITURES 2010-11	BUDGET APPROPRIATIONS 2010-11	PROPOSED BUDGET 2011-12	BUDGET INCREASE (DECREASE) 2011-12
Personnel Services	-	-	-	-	
Employee Benefits	-	-	-	-	
Contractual Services	356,246	375,000	325,000	330,000	5,000
Materials & Supplies	2,994,503	7,952,614	7,017,245	17,805,000	10,787,755
Other Expenses	4,211,379	1,820,659	1,927,038	2,117,373	190,335
Equipment	-	-	-	-	-
TOTALS	\$ 7,562,128	\$ 10,148,273	\$ 9,269,283	\$ 20,252,373	\$ 10,978,090
EQUIPMENT DETAIL:					
VACTOR (5 YR LEASE TO OWN)	41,614				
3/4 TON UTILITY 4X4 (REPLACE UNIT 97)	30,000				
COMPUTER EQUIPMENT	110,000				
	<u>181,614</u>				
2011 -12 SEWER FUND					

MUNICIPAL SEWER DEPARTMENT
LATERAL PROGRAM
SUMMARY OF REVENUE AND EXPENSES

2011-12

ESTIMATED OPENING BALANCE JULY 1, 2011	3,636,423
PLUS: ESTIMATED REVENUE	<u>650,000</u>
TOTAL AVAILABLE	4,286,423
LESS: ESTIMATED EXPENDITURES	<u>525,000</u>
ESTIMATED CLOSING BALANCE JUNE 30, 2012	<u><u>3,761,423</u></u>

Capital of Kentucky

68-SEWER LATERAL PROGRAM Department					
EXPENDITURE CLASS	ACTUAL EXPENDITURES 2009-10	ESTIMATED EXPENDITURES 2010-11	BUDGET APPROPRIATIONS 2010-11	PROPOSED BUDGET 2011-12	BUDGET INCREASE (DECREASE) 2011-12
Personnel Services	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Contractual Services	16,950	15,000	500,000	500,000	-
Materials & Supplies	30	-	-	-	-
Other Expenses	-	-	-	-	-
Equipment	37,459	15,000	25,000	25,000	-
TOTALS	\$ 54,439	\$ 30,000	\$ 525,000	\$ 525,000	\$ -
EQUIPMENT DETAIL:					
COMPUTER HARDWARE/ SOFTWARE		<div>25,000</div> <div>25,000</div>			
2011 -12 SEWER FUND					